

Policy Statement

From: Carl M. Dunham, Building Official
RE: TEMPORARY ELECTRICAL SERVICE APPROVALS (TESA)
Effective Date: March 14, 2005

Temporary Electrical Service (TES) as used in this policy shall mean the temporary connection of the electrical building service equipment to the source of energy or power (YVEA) for the purpose of testing building service equipment, temporary heat, or for use under a Temporary Certificate of Occupancy.

The following items must be completed **before** the temporary electrical service connection will be approved.

1. A “**Temporary Electrical Service Agreement**” (TESA) form shall be filled out and signed by the owner of record for the project. (The form may be filled out and submitted with the building permit application.)
 2. **All required rough framing, plumbing, mechanical and electrical inspections shall be completed and approved.** (This includes rough inspections for suppression and detection systems where required and TES Inspections.)
 3. Access driveways within **Routt County** shall be approved by the Routt County Road and Bridge Department. **Right-of-way** inspections need to be done **prior** to the electrical service being turned in to YVEA. Documentation of the approval will be submitted by the Road and Bridge Department to the Building Department. **Final driveway inspections must be done prior to starting your Certificate of Occupancy as well. Please contact Tammie Crawford @ 870-5344 to schedule the ROW and Final driveway inspections.**
 4. Access driveways within the **City of Steamboat Springs** shall be approved by the Public Works Department at the city. **Preliminary Right-of-Way** inspections need to be done **prior** to the electrical service being turned in to YVEA. Documentation of the approval will be submitted by the City to the building department. **Final driveway inspections must be done prior to starting your Certificate of Occupancy as well. Please contact Janet Hruby @ 871-8245 to schedule the Preliminary and Final driveway inspections.**
- ◆ It is the responsibility of the owner or permit holder to provide the building department with documentation of inspections and approvals from other city or county departments.

Temporary electrical service approvals are valid for a period of one hundred and eighty (180) days from the date the approval is granted. An extension may be granted by the building official if acceptable documentation is submitted, indicating that a reasonable amount of additional time is needed to complete the project. The time period for the extension shall not exceed one hundred and eighty (180) days.

If the temporary electrical service agreement expires prior to the issuance of a Certificate of Occupancy, the owner of record will be sent a written notice informing them that the temporary electrical service will be ordered disconnected within thirty (30) days of the notice. If an extension agreement is filed and approved within the thirty (30) day period the temporary electrical service agreement will be extended pursuant to the terms of the extension agreement.

TEMPORARY ELECTRICAL SERVICE AGREEMENT

Routt County Regional Building Department

(see administrative policy at reverse side)

Owner _____ Master Permit # _____

Mailing Address _____

Property Description _____

Physical Address _____

I am requesting temporary natural electric service for the building at the property described above. The temporary electrical service is intended only for construction purposes, and/or temporary occupancy. I understand that I will only receive approval for the temporary electrical service for a period of one-hundred-eighty (180) days, after which this agreement expires. If circumstances do not allow completion of my construction project within the one-hundred-eighty (180) day time period, I understand that I may apply for an extension of this agreement for a period of time not to exceed one-hundred-eighty (180) days.

I hereby certify that I have read and examined this agreement and know the same to be true and correct. I further understand that the Routt County Regional Building Department has the authority to disconnect the temporary electrical service at the property described above if this agreement expires and/or I have not complied with the terms of this agreement.

Owner's Signature Date

Approval Date: _____ **Expiration Date:** _____

Approved By: _____

REQUEST FOR EXTENSION OF AGREEMENT

An extension of _____ days is requested for the following reasons: _____

Owner's Signature Date

The extension request is: Disapproved Approved (Expiration Date: _____)

Comments: _____

Certified Permit Technician Date